



ZIMBABWE

HWEDZA RURAL DISTRICT COUNCIL**BUILDING INSPECTION CHECKLIST (STOREY BUILDINGS)**

STAND NUMBER: NAME OF STAND HOLDER:

PLEASE NOTE:

Each inspection stage
done is to be counter -
signed by the building
inspectorate

STAND USE: CONTACT TEL/CELL:

LEASE NUMBER: SERVICE CENTRE:

DEVELOPMENT DESCRIPTION:

RECEIPT NO INSPECTION RECEIPT NO	STAGE NO. STAND	INSPECTION STAGES DESCRIPTION		
	1	Setting out	Site clearance Siting boundary pegs/building lines	Length, width & profiles/correctness of setting out/diagonals Signature:
	2	Foundation Excavation	Levels and foundation concrete pegs	Trench width and trimming soil profile , type and formation level Signature:
	3	Beams/columns reinforcements and shattering	Blinding in bases, footing pegs in trenches	Reinforcement bars fixing, concrete cover spacers Shattering, verticalness of columns shattering, bracing

					Signature:
	4	Foundation and columns concreting	Concrete quality and thickness	Levelness of foundation concrete	Concrete Strength, Signature:
	5	Foundation brick work - backfilling and compaction	Horizontal control, vertical control, mortar gauge, diagonals, bonding	Hardcore material quality	Hard-core Thickness and strength Signature:
	6	Slab -window base/1200mm height	Concrete quality, d.p.m placement & quality	Mortar quality & gauge	Vertical and horizontal control, bonding, brick force placement Signature:

7	Window height-beam reinforcement and shattering	Vertical and horizontal control, bonding, mortar gauge and quality	Openings/door frames and window frame fixing	Straightness of shattering/reinforcement bars tying, links spacing	Concrete cover spacers
8	Beam concreting	Quality of concrete and strength		Signature:	
9	Deck shattering, reinforcement	Straightness of shattering/reinforcement bars tying, spacing	Concrete cover spacers	Deck Supports Signature:	

		10	Deck concreting	Concrete quality		Signature:
		11	Column reinforcement and shattering	Reinforcement bars fixing, concrete cover spacers	Shattering, verticalness of columns shattering, bracing	Signature:
		12	Column(s) concrete	Concrete quality		Signature:
		13	Brickwork to window base/ 1200mm height	Mortar quality & gauge	Vertical and horizontal control, bonding, brick force placement	Signature:

	14	Brick work to window height- reinforcements and beams shattering	Mortar quality & gauge Vertical and horizontal control, bonding, brick force placement	Door frames fixing	Reinforcement bars fixing, concrete cover spacers, vertical control of shattering, bracing Signature:
	15	Beam concreting	Concrete quality		Signature:
	16	Deck shattering, reinforcement	Straightness of shattering/ reinforcement bars tying, spacing	Concrete cover spacers	Deck Supports Signature:
	17	Deck concreting	Concrete quality		Signature:
	18	Brick work completion	Wall plate height, vertical and horizontal control, bonding/ brick force placement	Wall plate ties & hoop irons	Air bricks placement

				Signature:
19	Roof assembly	Trusses assembly- correct pitch	Purlins/battens placement/bolting/	Signature:
20	Roof covering	Roofing sheets fixing	Alignment of roof covering material	Signature:
21	Plumbing and drainage	Pipes, layout and bedding type & quality	Septic tank & soak away, sanitary appliances	Signature:
22	Final inspection	Plastering/ paintings, electrical installations, ceilings, floors (all finishes)		

			Signature:
	Certificate of occupation Certificate number Date:		