



HWEDZA RURAL DISTRICT COUNCIL

BUILDING INSPECTION CHECKLIST (STOREY BUILDINGS)

STAND NUMBER:NAMEOF STAND HOLDER:

STAND USE.....CONTACT TEL/CELL:

LEASE NUMBER:SERVICE CENTRE:

DEVELOPMENT DESCRIPTION:

PLEASE NOTE:

Each inspection stage
done is to be counter -
signed by the building
inspectorate

RECEIPT NO INSPECTION RECEIPT No STAND	STAGE No.	INSPECTION STAGES DESCRIPTION			
	1	Setting out	Site clearance	Siting boundary pegs/building lines	Length, width & profiles/correctness of setting out/diagonals Signature:
	2	Foundation Excavation	Levels and foundation concrete pegs	Trench width and trimming	soil profile , type and formation level Signature:
	3	Beams/columns reinforcements and shattering	Blinding in bases, footing pegs in trenches	Reinforcement bars fixing, concrete cover spacers	Shattering, verticalness of columns shattering, bracing

		7	Window height-beam reinforcement and shattering	Vertical and horizontal control, bonding, mortar gauge and quality	Openings/door frames and window frame fixing	Straightness of shattering/ reinforcement bars tying, links spacing Signature:	Concrete cover spacers
		8	Beam concreting	Quality of concrete and strength		Signature:	
		9	Deck shattering, reinforcement	Straightness of shattering/ reinforcement bars tying, spacing	Concrete cover spacers	Deck Supports Signature:	

		10	Deck concreting	Concrete quality		Signature:
		11	Column reinforcement and shattering	Reinforcement bars fixing, concrete cover spacers	Shattering, verticalness of columns shattering, bracing	Signature:
		12	Column(s) concrete	Concrete quality		Signature:
		13	Brickwork to window base/ 1200mm height	Mortar quality & gauge	Vertical and horizontal control, bonding, brick force placement	Signature:

		14	Brick work to window height-reinforcements and beams shattering	Mortar quality & gauge Vertical and horizontal control, bonding, brick force placement	Door frames fixing	Reinforcement bars fixing, concrete cover spacers, vertical control of shattering, bracing Signature:
		15	Beam concreting	Concrete quality		Signature:
		16	Deck shattering, reinforcement	Straightness of shattering/ reinforcement bars tying, spacing	Concrete cover spacers	Deck Supports Signature:
		17	Deck concreting	Concrete quality		Signature:
		18	Brick work completion	Wall plate height, vertical and horizontal control, bonding/ brick force placement	Wall plate ties & hoop irons	Air bricks placement

						Signature:
		19	Roof assembly	Trusses assembly- correct pitch	Purlins/battens placement/bolting/	Signature:
		20	Roof covering	Roofing sheets fixing	Alignment of roof covering material	Signature:
		21	Plumbing and drainage	Pipes, layout and bedding type & quality	Septic tank & soak away, sanitary appliances	Signature:
		22	Final inspection	Plastering/ paintings, electrical installations, ceilings, floors (all finishes)		

						Signature:
		Certificate of occupation				Certificate number Date: