



ZIMBABWE

HWEDZA RURAL DISTRICT COUNCIL

ENGINEERING AND TECHNICAL DEPARTMENT BUILDING INSPECTION CHECKLIST (Buildings)



PLEASE NOTE:

Each inspection stage done is to be counter -signed by the building inspectorate

STAND NUMBER: NAME OF STAND HOLDER:

STAND USE: CONTACT TEL/CELL:

LEASE NUMBER: SERVICE CENTRE:

DEVELOPMENT DESCRIPTION:

RECEIPT NUMBER SAND EXTRACTION	RECEIPT NUMBER INSPECTION	STAGE No.	INSPECTION STAGES DESCRIPTION			
		1	Setting out	Site clearance Signature:	Site boundary pegs, building lines Signature:	Length, width, profiles, correctness of setting out/diagonals Signature:
		2	Foundation excavation	Levels and foundation concrete pegs Signature:	Trench width and trimming Signature:	Soil profile , type and formation level Signature:
		3	Foundation concreting	Concrete quality Signature:	Levelness Signature:	Depth of foundation concrete Signature:

		4	Foundation brickwork- backfilling and compaction	Levels, vertical control, mortar gauge, diagonals, bonding Signature:	Hardcore material quality Signature:	Thickness and strength Signature:
		5	Slab -window base	Concrete quality, d.p.m placement & quality Signature:	Mortar quality & gauge Signature:	Vertical and horizontal control, bonding/ brick force placement Signature:

		6	Window height-ring beam shattering	Vertical and horizontal control, bonding, mortar gauge and quality Signature:	Openings/door frames and window frame fixing Signature:	Straightness of shattering/ reinforcement bars tying Signature:	Reinforcement bars tying, spacing/concrete cover spacers
		7	Ring beam	Quality of concrete Signature:			
		8	Brick work completion	Wall plate height, vertical and horizontal control, bonding/ brick force placement	Wall plate ties & hoop irons	Air bricks placement	

				Signature:	Signature:	Signature:
		9	Roofing timber	Trusses assembly Signature:	Purlins/battens placement/bolting/ Signature:	
		10	Roofing sheets	Roofing sheets fixing Signature:	Alignment Signature:	
		11	Drainage	Pipes type & quality Signature:	Pipe layout and bedding Signature:	Septic tank & soak away Sanitary appliances Signature:
		12	Final inspection	Plastering/ paintings Signature:	Electrical installations Signature:	Signature:
		Certificate of occupation.....			Certificate number Date:	

